



2010 CNSF Annual Congress Auditor Template

Course Name:	Insert Course name		
Date:	Insert date	Time:	Insert Start Time – Insert End Time
Chair Name:	Insert Chair 1 Insert Chair 2	Auditor Name:	Insert Auditor

Y = Yes N = No SD = Strongly Disagree D = Disagree A = Agree SA = Strongly Agree

Presenter Specific		Presenter 1	Presenter 2	Presenter 3	Presenter 4	Presenter 5	Presenter 6
1	A disclaimer was acknowledged by presenters	Y N	Y N	Y N	Y N	Y N	Y N
2	The presenters were knowledgeable	SD D A SA	SD D A SA	SD D A SA	SD D A SA	SD D A SA	SD D A SA
3	The presenters communicated clearly	SD D A SA	SD D A SA	SD D A SA	SD D A SA	SD D A SA	SD D A SA
4	The presenter was free from conflict of interest	SD D A SA	SD D A SA	SD D A SA	SD D A SA	SD D A SA	SD D A SA
5	The presenter had strategies to evaluate whether or not their session learning objectives were met ¹ .	SD D A SA	SD D A SA	SD D A SA	SD D A SA	SD D A SA	SD D A SA
Course Specific							
6	The course achieved its stated learning objectives*	SD D A SA					
7	The course promoted 25% interaction	SD D A SA					
8	The course was NOT biased	SD D A SA					
9	Time was provided at end of course for evaluation	SD D A SA					
* See page ## of the Final program							
Please include your comments below							

Auditor Signature: _____

¹ Examples include (not an exhaustive list): 1) Encouraging participants to complete questions 10-13 of the CNSF Course Specific Evaluation form; 2) Highlight learning objectives at beginning and end of course, and encourage participants to reflect on what was learned; 3) Giving a Q&A exercise or quiz at the end of the session; 4) Using clicker/touch pad audience response system during session.