



# Canadian Neurological Sciences Federation

## 45<sup>th</sup> Annual Congress

### Quebec City, Quebec, Canada

### June 8 - 11, 2010

## Hotel Reservation Form

### General Hotel Information

- Reservation Process: Advance Group accepts hotel requests online at [www.cnsfederation.org](http://www.cnsfederation.org) or in writing via fax using this official hotel reservation form.  
**Reservations will not be accepted over the phone.**
- Hotel Prices: Quoted in Canadian Dollars(CAD) and do not include the current applicable taxes of 5% GST, 3% Lodging Tax and 7.5% PST per night per room. Note: Subject to change
- Hotel Reservations: Will be assigned on the information received and on a first-come, first-served basis based on hotel and room availability. Confirmation will be forward to you directly via fax, email or mail
- Group rates will be offered to CNSF attendees until May 7, 2010, or until room blocks are filled.
- The Canadian Stroke Congress (CSC) immediately precedes the 45th Annual Congress of the Canadian Neurological Sciences Federation (CNSF). If you would like to book accommodation through both Congresses, you may do so using this reservation form.

### Delegate Information

Please indicate whether you are attending CNSF or both CNSF & CSC:

CNSF  CNSF & CSC

Dr.  Mr.  Ms.  Mrs.  Miss

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Prov \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_

### Hotel Information and Room Type

Check-in Date: \_\_\_\_\_ Check-out Date: \_\_\_\_\_

Please list your hotel choices in order of preference.

1. \_\_\_\_\_

2. \_\_\_\_\_

Room Occupancy

Single (1 person/1 bed)  Triple (3 people/2 beds)

Double (2 people/1 bed)  Quad (4 people/2 beds)

Twin (2 people/2 beds)

Request non-smoking  Request smoking

Special Request(s) (not guaranteed)

\_\_\_\_\_

### Additional Occupant Information

I will be sharing a room with:

Spouse/Companion  Child (Please indicate ages)

Name \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

### Modifications & Cancellation Policies

- Modifications and cancellations made by the guest online at [www.cnsfederation.org](http://www.cnsfederation.org) are not charged a fee. Any changes and cancellations received either via fax or email to Advance Group will be charged an administration fee of \$50.00 CAD.
- Individual cancellations must be done 48 hours prior to check in to avoid one night's room and tax.
- All of the congress hotels may charge an early departure fee to any guest departing earlier than the reconfirmed departure date.
- If the credit card information you submit is incorrect and we need to contact you more than one time to obtain correct information, a processing fee of \$50.00 CAD will be charged by Advance Group.

### Form of Payment / Guarantee

\*\*Canadian Money Order/Cashier or Company Cheque

One-night deposit at your chosen hotel's rate (please add taxes), payable in Canadian Dollars and made payable to **Advance Group**.

American Express  MasterCard  Visa

When guaranteeing your room by credit card, please print the name clearly as it appears on the credit card. Authorizing signature must be the same name as the one appearing on the credit card.

Name: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Card #: \_\_\_\_\_

I acknowledge and agree that I am authorizing the above costs to be charged to my credit card number in accordance with the information I have provided. I understand that reprocessing and administration fees may apply and are in accordance with the Advance Group and conference guidelines.

Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

### Fax Your Completed Form to

#### ADVANCEGROUP

CNSF Housing

Suite 101 - 1444 Albern Street

Vancouver, B.C. V6G 2Z4 Canada

Phone: +1-604-688-9655 Extension 1

Fax: +1-604-685-3521

Email: [cnsf-cschousing@advance-group.com](mailto:cnsf-cschousing@advance-group.com)

Please retain a copy of this form for your records.